

Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Andy Djemal, Mark Rome, Josh Warren
You are summoned to attend the following meeting to transact this business agenda:

Ordinary Parish Council Meeting Tuesday 7th July 2026 in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 1st July 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.062 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

26.063 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. Dispensations: Cllr Mike Allen re Playing Field matters, being a trustee. Cllr Ian Collins re Closed Churchyard matters, his wife having the maintenance contract.

26.064 Approval of Minutes:

1. 5th May Annual Parish Council Meeting
2. 5th May Ordinary Parish Council Meeting

26.065 Police Report: To receive the Safer Neighbourhood Team report

26.066 Chairman's Announcements

26.067 To receive reports from County and District Councillors

26.068 Planning

1. New Planning Applications

E/24/0211/ENF	Youngs little Acre ENFORCEMENT APPEAL reference 6008192	By 13 th July
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2. Decision Notices (*for information only*)

3/26/0398/HH	3/26/0398/HH The Croft Nether Street: Roof alterations and extensions; replacement gable roof with 2 x dormers to front and 3 x dormers to rear. Construct storm porch and single storey front, side and rear extensions. Demolish existing rear extension and conservatory.	GRANTED
3/24/1495/FUL	Land at Bourne Lane: Change of use of land to a glamping site APPEALED Reference: 25/00043/REFUSE	APPEAL DISMISSED
3/25/0901/OUT	Priory Farm: Outline with all matters reserved except access for the demolition of the Doe Shed and erection of single self-build dwelling.	Awaited
3/25/0480/OUT	Land South of Levenage Lane: Outline planning for 8 houses	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Land for sale and Bourne Lane access: Update on ongoing concerns and action regarding the land and access in question.

26.069 Finance

1. To receive report on the Council's finances at 30th June 2026
2. To approve bank reconciliation at 30th June 2026
3. To receive 2026/27 financial performance against budget at 30th June 2026
4. To approve list of orders for payment
5. Update: Annual Governance and Accountability Return (AGAR) 2025/26
6. To note that the Pensions Regulator 3-year re-declaration duties were completed on 29th June

26.070 Village archive: Update on Rackline order and other work

26.071 Correspondence: To note list of correspondence (*list below, for information only*)

26.072 Village Reports

1. **Village Hall:** To receive report and update on plans
 2. **Playing Field:**
 1. To receive report
 2. To consider use of Section 106 money held for parking facility upgrade
 3. **Allotments**
 1. To appoint new portfolio holder
 2. To receive report
 3. Allotments vacancy enquiry
 4. Mains water supply: update
 5. Grasscutting payment for 2025/26: clarify whether to be paid
 4. **Closed Churchyard:**
 1. To receive report
- 26.073 Highways, footpaths and byways:** to receive reports and consider any action
1. **Footpaths and Public Rights of Way**
 1. To report any issues
 2. **Highways and footways**
 1. Update: Enforcement issues at Greenacres
 2. Railway Bridge wall update
 3. B1004 overgrown hedge report update: reference number 102002112166
 4. TRO30758 Hunsdon Road closure notice
 5. Proposed quarry at Stansted Abbots update
 3. **Other parish matters and concerns:** to consider any matters raised
 1. **Nether Street railings repair:** update, including possible repair costs
 2. **Defibrillator management:**
 1. Reported damage to cabinet: update on affixing new door
 3. **Any other issues**
 1. Parking issue at Chapel House: update (from May meeting)
- 26.074 Benningfield Green:** To consider any issues, including damage caused by vehicles
- 26.075 Change to .gov.uk domain and email:** update on councillors' email addresses being operational
- 26.076 Urgent matters:** To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

26.077 To note items for addition to future agendas

- 26.078 1. Date of next Meetings: all in the Village Hall at 7.30pm**
8th September; 3rd November; 5th January 2027

Correspondence list for Agenda item 26.071 - *for information only (refer to specific agenda items for action)*

- Parishioner: Allotments vacancy enquiry
- EHC: £17,157 S106 money being held for upgrading VH/Playing field parking facilities (26.072.2.2)

DISCLOSABLE PECUNIARY INTERESTS

Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)